



Insurance focussed opportunities

Trainee/Assistant Underwriter

Our Underwriting capability sits beneath two key brands – Geo and Globe – both specialist MGAs (managing general agents) who provide specialist intermediary insurance services in sectors that are a bit more niche to what other insurers cater to.

An MGA is a type of insurance agent that has the authority to underwrite and bind policies on behalf of an insurer and acts as an intermediary between the insurer and the policyholder, typically providing services such as policy administration, claims handling, marketing, and risk management.

About Geo

Geo Underwriting is Ardonagh's UK Commercial MGA arm of the business, providing insurance solutions for UK Commercial business sectors including Agriculture, Construction, Property, Liability, Marine and Protection lines. Geo is home to leading brands who are experts in their sectors throughout the UK.

Key role accountabilities:

- Handle broker technical enquiries by phone and email.
- Managing referrals on our 'Quote and Buy' portal and Acturis.
- Provide quotes to brokers.
- Enter broker panel data into our internal system, ensuring all transactions are recorded, and issue debit notes and statements as needed.
- Monitor and follow up outstanding submissions from brokers, working with credit controllers to resolve any outstanding balances.
- Review and verify policy data to ensure it is accurate and consistent.
- Support our business development team by preparing premium and claims reports for meetings.
- Develop and maintain professional and effective relationships with all key internal and external stakeholders.
- Work towards a (CII) Chartered Insurance Institute qualification.

About Globe

Globe is a specialist insurance intermediary MGA connecting entrepreneurial underwriters with global distribution.

Globe works with long-term capital providers to provide cover in classes of business that require a deep understanding of risk, pricing and cover, including Political Violence, Terrorism, Cyber and Property & Casualty.

Backed by experienced teams providing technical expertise, underwriting excellence and a client-first approach to service, Globe is a natural home to some of the best underwriting talent the London market has to offer.

About the role

As a Graduate joining the business as a Trainee or Assistant Underwriter, you will collaborate with your line manager to develop your own objectives, but focus on the following: